



MINUTES OF MANAGEMENT COMMITTEE MEETING.

Date 20th April, 2017

PRESENT: President: Noreen Weyling
Vice President: Lorraine Carr
Secretary: Ruth Webb
Treasurer: Lin McLaren
Committee: Robert Cowley, Hank Hyde
Florence McLaren.

The Meeting was opened at 4.10 pm and the President welcomed all members. A special welcome was given to Florence who has just come out of hospital.

Minutes of Previous Meeting:

The Minutes of the previous meeting held on Thursday 15th March, 2017 were taken as read, and confirmed as a true and correct record of that meeting. Motion to accept the Minutes proposed by Robert and seconded by Lorraine. Motion carried.

Copy signed in confirmation by President Noreen.

Business arising from the Previous Minutes:

See General Business.

Correspondence:

Inward:

- Various Minutes from QBA committees
- Various Congress Flyers
- Ron Klinger Workshop available from Sept 11 – 15th
- Grant approval from Community Gambling Fund
- QBA Memorandum to Secretaries
- QBA Memorandum to Presidents
- Jennifer Bavage change of address and telephone number.
- Phyllis Eeles wanting transport to Michael Raftery's funeral to be held on Monday 24th at 11.30 am.
- Reminder Air Conditioning Service Due.

Outwards:

- Thursday bridge cancelled
- Jenny Todd's death notice
- Michael Raftery's death notice
- Congress date for 2018. Kim Ellaway was notified last week of the dates July 28th and 29th 2018.
- Get Well card sent to Geraldine Newbegin
- Get well card sent to Yvonne Swanson
- Get well card sent to Sue Cummins
- Thursday GNOTs

Moved by Lin and seconded by Hank that the Inward Correspondence be received and the Outward endorsed. Carried.

Business arising from Correspondence:

- Air conditioning service to be attended to.

Treasurer's Report:

Lin presented her financial report as follows:

Opening Balance:	\$14,485.17	Receipts:	\$ 3,158.00
Payments:	\$ 2386.20	Closing Balance:	\$15656.97

Lin moved that her report be accepted and that accounts paid in March be ratified.

Seconded by Robert. Motion carried.

Motion moved by Robert and seconded by Lorraine that payment to Swift Installations of \$513 for repair of connections from computers to television be paid. Carried.

Electricity costs. The Treasurer presented a report outlining electricity costs over a 2 year period 2015-2016. Large increases and variances in quarterly accounts were evident and concerning. The large increase in our electricity cost may be due to the new Air Conditioner and the long hot summer. The system has been used extensively over the past six months. The current solar rebate is 8 cents per kilowatt hour and the power we generate to the grid gives only a small quarterly credit of approximately \$50. The latest bill from AGL is \$1,125.00. It was suggested a reading of our solar panels be taken to see if they are working properly. We may need to seek quotes from other providers to ensure we are receiving the best price per kwh. Ruth to follow this up with AGL on the latest account. It was decided that until the power accounts are investigated that we use the two smaller air conditioners now if necessary.

Cleaning Charges: Cost is approximately \$260 a month including toilets being cleaned twice a week. The cleaner does not charge an hourly rate.

Lin presented a spreadsheet listing for years 2015 and 2016. There has been no rise in the cleaning cost of \$50 per clean for 4 years. Cleaning of toilets was raised from \$10.00 to \$15.00 on the 2/9/15.

Match Committee Report:

- Letter received re perceived shortcomings of a Director. After discussion Noreen to draft a letter in response, to be approved by the Management Committee.
- Julie Jeffries, a Director who charges \$80 per session and 25 cents a kilometre for mileage, has agreed to direct at some of our Red Point Special Events and the Caboolture / Bribie Teams on Sunday 21st May.
- Hospitality break to be 20 mins and a call at 15mins asking members to return their cups etc to the kitchen so that members on kitchen duty have to time to clean up before returning to play.
- All directors should be united in the setting of the clock and with 4 minutes remaining the last board should be on the table.
- Members should not argue with the Director.
- Directors set the tone, and should work in with members to make the day a happy one and vice versa.

General Business:

- Non – playing Directors. Cost of \$80 per session plus petrol money to Julie Jeffries.
- Geraldine has agreed to direct our Championship Teams on 2nd and 9th September. After some discussion it was decided that Geraldine be offered \$50 per session. Moved by Florence and seconded by Hank that Geraldine be paid \$50 per session for the Championship Teams. Carried unanimously.

Congress:

- Lorraine has requested 2 quote for sandwiches. Bongaree Bread Shop and High School Tuck Shop. Ali Wilkins who will also be asked to give a quote. The cleaning of carpet and chairs was carried out last October and it was decided this be left until after the congress.

Technology:

- Robert reported that the Lenova Laptop is up and running and, the TV is connected to both laptops. CompScore can be run from both laptops now.

Minutes : The time frame for distribution of minutes is to be one week.

Shelf:

- Richard to go ahead with installing the shelf across the south end of the room for the trophies. The painting currently on the wall is to be removed.

Supervised Play:

- Is continuing and the start time is now 8.30 am, as the beginners requested to start earlier.

Lessons:

- Ron Klinger lessons are deemed too expensive at approximately \$800per lesson.
- Andy Hung charges \$20 - \$25 per member depending on number of members attending. Members will be surveyed later in the year to establish interest levels in lessons and preferences for topics.

Garden Maintenance: There is a new blower in the office for blowing the leaves off the pathways.

Major focus for 2017.

STRATEGIC PLAN:

The Committee is to develop questions and discussion points to enquire from the members what they wanted to receive from the Club, how they see the club developing in the future, and any ideas they may have on how to achieve the required outcomes.

Meeting closed at 6.10 pm.

Next Meeting is on Wednesday 17th May at 10.30 am.

Confirmed as a true and correct record.

President:

Date: