



MINUTES OF MANAGEMENT COMMITTEE MEETING.

Date 29<sup>th</sup> August, 2017

PRESENT:                      President:                      Noreen Weyling  
   Vice President:                Lorraine Carr  
   Treasurer:                      Lin McLaren  
   Committee:                     Robert Cowley, Hank Hyde  
   Florence McLaren.

The Meeting was opened at 2 pm, and the President welcomed all members. The President then tabled a letter of resignation from the Secretary Ruth Webb and moved that Tony Davidson be co-opted to the committee to fill the casual vacancy created by Ruth Webb's resignation. This was seconded by Florence McLaren and carried. Tony Davidson then joined the meeting and was asked to take on the duties of club secretary which he duly accepted. Those to be advised of the change of committee were then listed as follows- Office of Fair Trading, QBA, Suncorp Bank, and MBRC.

**Minutes of Previous Meeting:**

The Minutes of the previous meeting held on Thursday 20<sup>th</sup> July, 2017 were taken as read and confirmed as a true and correct record of that meeting. Motion to accept the Minutes proposed by Robert Cowley and seconded by Florence McLaren. Motion carried.  
Copy signed in confirmation by President Noreen.

**Business arising from the Previous Minutes:**

- Lyn McLaren to update Workcover requirements.
- Kitchen Duty Roster. Agreed the roster is not working satisfactorily and that more names are required.
- Computer security: The Trend security programme is due for renewal. Robert Cowley will examine alternative providers.

**Correspondence:**

**Inward:**

- Letter from Sandra Allen requesting reinstatement of Stand-by system.
- Various Congress notices.
- Letter from Janette Youens addressing her inability to contact all members when using Pianola to find a partner. This apparent failure of Pianola advertising was discussed. Robert Cowley explained how partner requests should be placed on Pianola and agreed to circulate a simple step by step instruction sheet explaining the correct procedure for partner finding on Pianola. Lorraine Carr moved that Inwards Correspondence be accepted, seconded Hank Hyde and carried.

**Treasurer's Report:**

Lin presented her financial report as follows:

Opening Balance:     \$14,419.92  
Closing Balance:     \$18,284.92

Lin McLaren moved that her report be accepted and that accounts paid be ratified. Seconded by Lorraine Carr. Motion carried.

**Match Committee Report:**

Minutes of the Match Committee meeting held on 10th August 2017 are attached. Points raised follow.

- Rubbers should not be placed on tables as they should not be used.
- Directors should be respected.

- All Red point events should be unrestricted and spread between all playing days.  
Agreed that all recommendations be supported.

### **General Business:**

- Strategy Development Survey: The President expressed her disappointment at the poor response by members with only about 35 forms returned.
- Stand-bys: Robert Cowley referred to the apparent general support by members shown at the BGM. Tony Davidson moved that a voluntary system for Wednesdays be introduced as from 1st October, seconded Lorraine Carr and carried.
- Kitchen Roster: The President referred to the failure of the present system with insufficient members being rostered on some days. Resolved that the number of members rostered be increased.
- Newsletter: The President indicated her disappointment at the lack of comment from members despite the considerable work effort involved.
- Tiling: The President reported that this work is nearly complete and that carpet cleaning is to be carried out on Monday 4th September.
- Carpet: The President spoke on the poor condition of the clubroom carpet and our chairs. She asked the committee to give thought to the replacement of these items.
- Clubroom grounds: The President tabled drawings and a report prepared by Richard Medhurst which concerned a proposal for beautifying the front of the building. We are awaiting Council response to these proposals.
- Electricity costs: The President tabled a report compiled by Richard Medhurst analysing club usage and cost of electricity over a three year period. It suggested a change of supplier nominating Alinta as a competitive company. Lin McLaren moved that a lock-in quote be obtained from Alinta, seconded Hank Hyde and carried.  
Lorraine Carr moved that our solar panels be cleaned, seconded Robert Cowley and carried.
- Security Cameras: The President reported on a series of strange occurrences in the office. Lorraine Carr moved that Richard Medhurst be requested to make further enquiries into the provision of a simple security camera for the office. Seconded Robert Cowley and carried.
- Game sessions: The President referred to the Tuesday problem in the light of new player drift to Caboolture Bridge Club and suggested this be re-examined before the new diary was compiled.
- Sandwich lunch: Resolved that a sandwich lunch be provided on Wednesday 13th September.
- Sue Morgan's stipend: The Treasurer was asked to pay the \$300 stipend due for the first six months of this year.

Next Meeting set for Thursday 21st September at 4.30 pm. Meeting closed at 5pm.

Confirmed as a true and correct record.

President.