



MINUTES OF MANAGEMENT COMMITTEE MEETING.

Date 15th March, 2017

PRESENT: President: Noreen Weyling
Vice President: Lorraine Carr
Secretary: Ruth Webb
Treasurer: Lin McLaren
Committee: Robert Cowley, Hank Hyde
Florence McLaren.

The Meeting was opened at 10 am, and the President welcomed all members.

Minutes of Previous Meeting:

The Minutes of the previous meeting held on Thursday 16th February, 2017 were taken as read, and confirmed as a true and correct record of that meeting. Motion to accept the Minutes proposed by Ruth and seconded by Lin. Motion carried.

Copy signed in confirmation by President Noreen.

Business arising from the Previous Minutes:

- Yard and surrounds and Maintenance. Hank advised that due to the dry weather weeds were prolific. Council need to mow the lawns. Ruth to ring council regarding mowing.
- \$480 to be paid to Telstra for a NBN connection. We can go to a different supplier but we need a Bigpond address for our congress.

We are classed as a business, and no discount is given for non-profit organisations.

- Members are happy with the minutes being sent out on Pianola.

Correspondence:

Inward:

- Proposal from Telstra Digital Office Technology (DOT) for a NBN connection at cost of \$480 and \$80 per month with no plan.
- Various Congress notices.
- Various notices from QBA.

Outwards:

- Congress Flyer to Peter Busch and Kim Ellaway.
- Email to members re Pianola.
- Email to members re GNOT.
- Email to members re standbys.
- Emails to members re partner requests.

Moved by Hank and seconded by Lorraine that the Inward Correspondence be received and the Outward endorsed. Carried.

Business arising from Correspondence

- Telstra: The Digital Office Technology (DOT) contract is \$80 a month and advice that the NBN will be connected on the 18th May.
- Bigpond advising that our service had been suspended.
- Robert now has authority to talk to Telstra.

Treasurer's Report:

Lin presented her financial report as follows:

Opening Balance: \$12,423.72 Receipts : \$ 3,793.50

Payments: \$ 1,332.05 Closing Balance: \$14,885.17

Lin moved that her report be accepted and that accounts paid in January be ratified. Seconded by Robert. Motion carried.

Electricity costs. The increase in our electricity cost is probably due to the new Air Conditioner and the long hot summer. Probable current solar rebate is 6 cents a kilowatt hour.

Lin to look into the electricity bills over the past years.

Noreen suggested that we should examine the rent for the Bribie Contract Bridge Club due to the increase in electricity and cleaning costs. Lin is to research the date and amount of their last increase.

Bank signatories:

It was moved by Lin and seconded by Ruth that Janet Fitzgerald be removed and Noreen Weyling be added as a signatory on the Moreton Bribie Bridge Club Suncorp Bank account. Lin is to organise the appropriate forms to go to the bank together with a copy of the Meeting Minutes.

Cleaning Charges: Cost is approximately \$260 a month including toilets being cleaned twice a week. The cleaner does not charge an hourly rate.

Lin is to examine variations in charges.

Match Committee Report:

- Minutes of MC meeting held on 9th March 2017 attached.
- Noreen commented that the Directors should be quietly efficient and not abrasive.
- Geraldine to be approached re citing of laws.
- Julie Jeffries, a Director who charges \$80 per session and 25 cents a kilometre for mileage, has agreed to direct at some of our Red Point Special Events.
- A motion was moved by Florence and seconded by Lorraine that we approach Julie Jeffries to direct at our selected Red Point Events and that table money be increased to \$7.00 per player for these events. Carried unanimously.
- Discussion re disruption to play when people are still playing at the start of the tea break. It was suggested that the Director calls the movement for afternoon tea when all players have finished playing.
- Slow play – agreed that use of a timer is the best way to avoid slow play. Our clock has been out of order due to our computer breakdown resulting in the slow play. Directors can remedy this problem by awarding a procedural penalty in extreme cases of consistent slow play.

General Business:

Discussion on the Telstra Digital Office Technology proposal with the cost of \$480 being considered reasonable as the cost of the Modem is \$250. Resolved that we continue with Telstra for the time being until after the Congress to avoid email address problems for the congress.

A Motion was moved by Robert and seconded by Ruth that we proceed with the DOT order of \$480. Carried.

Pianola

The survey was responded to about by 50 % of our members.

- The consensus being that most people did not want to pay for Pianola.
- Robert suggested we keep the basic system as a management tool for our member register and other matters. We have 113 members at present.
- Members can access the system to seek a partner. Cost will be approximately \$300 per year to the club, as opposed to the current charge of \$988 for all club members.
- Robert to hold information lessons on the use of Pianola in the near future.

- A Motion was moved by Robert and seconded by Ruth, that we do not renew Pianola Plus. Carried.

Newsletter:

- After some discussion it was agreed that our newsletter be in plain text format, a Director's corner and President's Report to be included. It was also agreed that the newsletter be produced on a quarterly basis.
- Ruth proposed that the Kitchen roster should be structured so that so all days are covered but this was not considered to be practical. Florence will endeavour to include players on the roster to cover all playing days.

Congress:

- After some discussion it was decided we provide lunch and get quotes for sandwiches. Carol Cowley suggested cost would be approximately \$4.00 per sandwich. Cakes and slices etc. would be provided by members.
- After some discussion it was decided we would make it a BYO lunch similar to other clubs.
- BYO lunch to be included on flyer.
- A motion was moved by Lorraine and seconded by Robert that the Congress flyer be changed to include a BYO lunch. Carried.

Technology:

- Robert reported that the Lenova Laptop is up and running. Connectors for the clubroom TV are being tested by Ezy PC Computers. He stated it would cost \$50 per month to have a Mobile phone for the Club. After some discussion it was decided in the case of the internet and telephone being down we could use one of our player's mobile phones for any emergency calls.

Gaming Fund:

- Richard Medhurst has forwarded a quote for \$7415 for an induction cook top and tiling of kitchen floor and surrounds to the Gaming Fund on our behalf. He has written to local State and Council members to seek their support as referees.
- Noreen suggested that priority be given for new Carpet in our next application for a grant.

Assets Register:

Presently being reviewed by Lin and Robert. It will be updated in the near future.

Central Record for passwords and user names:

Resolved that this be created with Robert and Ruth as trustees.

Friday Intermediate Classes:

- Insurance for visitors and members discussed. It is necessary for all non members to sign the visitors' book to be covered by our Insurance.

Garden Maintenance:

- Blower. Hank reported he had access to second hand electric blower. Robert pointed out that this electric one is not an option as it must have certification by an electrician. With a long cord and wet grass an electric one could be quite dangerous. A battery operated one is preferred. Cost will be approximately \$200.00. It was agreed that we approach Terry Keatch, cleaner, or Hank's maintenance man to do whipper snipping.
- Hank commented that our shed is not secure. Lock to be examined and replaced if necessary.

Meeting closed at 11.50 am.

Next Meeting is on Thursday 20th April at 4.30 pm.

Confirmed as a true and correct record.